

Sangamon County Building & Zoning

FOIA APPLICATION

200 S. Ninth Street, Room 213, Springfield, IL 62701

(217) 753-6760 or zoning@sangamonil.gov



NOTE TO REQUESTER: Our ability to complete your request is dependent on our ability to communicate with you. Please write legibly and include all contact information. Provide as much specific detail about your request as possible. Attach additional pages if necessary.

Date of Request: _____

Request Submitted By: ☐ **Email** ☐ **Fax** ☐ **U.S. Mail** ☐ **In Person** ☐ **Phone**

Name: _____

Address/Zip: _____

Phone#: _____

Email: _____

Fax: _____

RECORDS REQUESTED: (Be specific with dates, addresses and names)

☐ Is this request for a commercial purpose? ☐ **Yes** ☐ **No**

☐ First 50 of black and white copies will be processed free of charge, each additional page will be 15 cents per page. All color copies will be 45 cents per page.

Request Received By: _____

Sangamon County Department of Building & Zoning Employee

Date: _____

Trustin Harrison
Freedom of Information Officer